COLUMN 1		COLUMN 2		COLUMN 3		COLUMN 4
(1) Topic (one sentence description of the decision being sought)	(5)	Principal Groups/Organisations to be consulted before decision	(7)	Name of person(s) to whom representations can be	(9)	Cabinet/Cabinet Member(s) in
(2) Who will take Decision (3) Give Date or Period within which	(6)	is made Method of Consultation	(8)	made ⊠ ® When should they be made		respect of the Decision. Is this information unrestricted or exempt
Decision is to be taken	(0)	metriod of consultation	(0)	by (closing date)	(10) Date first entered in Notice
(4) Directorate Contact 🖂 🕿						
KEY 50/18/19	(5)	Not applicable.		Roger Walton, Director of vironment & Corporate	(9)	Report to Cabinet (Unrestricted)
(1) Restoration of Maison Dieu (Town Hall), Dover	(6)	Not applicable.	Ass	sets – 01304 872420	(10) 7 December 2018
,,			(8)	4 January 2019		
(2) Cabinet				,		
(3) 14 January 2019						
(4) Roger Walton, Director of						
Environment & Corporate Assets (roger.walton@dover.gov.uk; 01304						
872420)						

Brief Details of Item:

(Please provide information about the contents of this item and the reason for decision.)

To receive a report seeking agreement to delegate authority to officers to make the consultant appointments required to progress the project.

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

A decision is required for operational reasons to enable the project to progress in a timely manner.